

Village of Schoharie
Regular Meeting
August 8, 2017

Presiding: Mayor, John Borst

Present: Trustees John Balliett, Larry Caza, Mark Wood and Jeff Palmer and
Deputy Clerk/Treasurer Sarah Livingston

Residents: Gary Dano

Meeting brought to order by Mayor Borst @ 6:34 PM

Privilege of the Floor: (POF)

Gary Dano expressed concerns that the village clock has not worked properly for some time and offered to help repair it. Trustee Wood volunteered to work with Mr. Dano to replace the clock motor on the north face.

Minutes:

The June and July minutes were held over to the September meeting.

It was also mentioned that the village's websites should be updated to be current on minutes and fiscal year 2017-2018 budget.

Bills:

Motion made by Trustee Wood and seconded by Trustee Caza and carried to approve payment of bills through August 8, 2017.

Incoming Correspondence: Reviewed and Discussed

- A. NYMIR – Risk Control Survey visitation set for August 30, 2017 @ 11 A.M.
- B. Schoharie County Dept. of Health – Copy of violation notice sent to 161 Prospect Street for unsanitary storage and disposal of garbage.
- C. U.S Census Bureau – Local Update of Census Addresses Operation (LUCA)

Outgoing Correspondence: Reviewed and Discussed

- A. Empire State Development – Letter of support for SALT Development's Agri-Tourism & Marketing Technical Assistance Program.

Old Business: Reviewed and Discussed

- A. LWRP Trail Grant – Need to meet with Nan to develop alternative plan. NYS DOS suggested withdrawing application citing financial hardship related to ARC grant and uncertainty regarding final FEMA reimbursements. Reapply after re-evaluating the project. Current awarded grants have a 75:25 state-to-local ratio. Should be no reason project would be penalized for withdrawal. Apply for subsequent round in 2018. Up-to-date and the Clerk added Vital Statistics to the website there is a new one coming shortly.

Motion by Wood and second by Caza and carried to withdraw application and reapply in 2018.

- B. Street Sweeper – Town of Schoharie Supervisor mentioned to Mayor Borst the possibility of including the Town in the shared purchase of a street sweeper. The Board suggested the Mayor should consult with Middleburgh and Cobleskill about adding another user.

C. Proposed Zoning Changes

1. County Planning Commission met on Monday August 7, 2017 to review proposed zoning changes. If no significant changes result, both SEQRA could be completed and the zoning could be approved at our September 12, 2017 monthly meeting.

Motion by Caza and second by Balliett and carried to do the Zoning SEQRA and vote on the zoning law at the September meeting.

D. SPA request for a porta-john at the Lily Park – Trustee Wood agreed to look into this.

E. Parrot House

1. Trudeau Associates began the architectural survey of the building last Monday.
2. Mayor talked to the owner and all seems to be in order.
3. Meeting among all players, including the owner, is scheduled for **Friday August 11, 2017 at 3:30 P.M. at village offices** to discuss status, timetables, etc.

Mr. Balliett asked if there was a mortgage requirement on the Parrot House funding when project is completed.

F. National Historic District – Approve contract for Jesse Ravage for application. Contract amount is \$8,474 of which \$6,779 is funded by a Preservation League grant.

Motion by Caza and second by Balliett and carried to approve contract with Jessie Ravage.

New Business: Reviewed and Discussed

A. Incorporate LTCR & LWRP into Comprehensive Plan

1. **Resolution 8-8a-17** naming Village as Lead Agency for SEQRA.

Motion by Palmer and second by Caza and carried for Res. 8-8a-17

2. Motion to send the plan to County Planning Commission for 239-m review.

Motion by Wood and second by Caza and carried to send to County Planning.

3. Review Part I, Part II and Part III of the EAF

4. **Resolution 8-8b-17** for a Negative Declaration for the plan adoption

Motion by Caza and second by Palmer and carried for negative declaration

5. Motion to set a hearing date for 7:00 P.M. September 12, 2017 for a hearing to incorporate the Long Term Community Recovery (LTCR) Plan and Local Waterfront Recreation Plan (LWRP) as addenda to our Comprehensive Plan. Copy of notice on village's websites and to Town of Schoharie and Town of Middleburgh.

Motion by Balliett and second by Caza to hold Comp. Plan hearing at 7 PM on September 12, 2017.

B. **Resolution 8-8c-17** – Authorizing bid letting for South-End project.

Motion by Borst and second by Caza to authorize the South-end project to go to bid.

C. Birches Benefit Agreement – Suggestion to amend. Discussion held on a suggestion made to the Mayor regarding amendment to the distribution of funds from the Benefit Agreement. Board was not interested in amending the Agreement at this time.

D. Question from July meeting on future of old Village office building. After discussion the Board decided to retain the former office building.

Schoharie County Village Officers Association meets on September 27, 2017.

The August Employees Meeting is 6:30 p.m. on Wednesday August 16, 2017.

Next regular Village Board meeting is 6:30 p.m. on Tuesday, September 12, 2017. March 10, 2015 at 7:30 PM.

Adjourn.

Motion made by Trustee Palmer and second by Trustee Balliett and carried to adjourn at 8:16PM

Respectfully Submitted,

Leslie J. Price

Resolution #8-8a-17 of the Village of Schoharie Village Board
Intent to be Lead Agency and Identification of a Type I Action for the Adoption
of Village Comprehensive Plan

Date: 8/8/17 2017

WHEREAS, the Village of Schoharie Village Board identified a need to review and update their existing comprehensive plan to properly plan growth and development in Village; and

WHEREAS, the Village has undergone a four-year planning process to comprehensively evaluate the Village post-Hurricane Irene flood; and

WHEREAS, the Village established and accepted two new plans that outline the vision, goals, and strategies for the Village (Long-Term Community Recovery Plan and the Local Waterfront Revitalization Plan); and

WHEREAS, the Village has developed both these plans with the assistance of a planning consultant and has solicited input from the community via a survey, planning workshops, focus groups, public meetings, and a public hearing pursuant to Village Law 7-722; and

WHEREAS, the Village desires to incorporate both plans to become an update to and integral part of its 1997 adopted Comprehensive Plan; and

WHEREAS, the Village Board is initiating an adoption process per Village Law 7-722; and

WHEREAS, adoption of a comprehensive plan pursuant to Village Law 7-722 has been determined to be a Type I action, pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617.4, and

WHEREAS, the proposed action will not require permits and approvals from any other local, regional and State agencies prior to adoption and a coordinated SEQRA review is not required; and

WHEREAS, the Schoharie County Planning Board is required to review the draft plan, but this approval is considered an advisory opinion under SEQRA and the agency is not considered to be eligible for lead agency status in this action.

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NOW THEREFORE BE IT RESOLVED, pursuant to the applicable standards of SEQRA 6 NYCRR Part 617, the Village of Schoharie Village Board concludes that it is the appropriate agency to serve as, and declares itself lead agency for the environmental review of the proposed Type I action; and

BE IT FURTHER RESOLVED, that the Village of Schoharie Village Board hereby authorizes development and circulation of a copy of the Full EAF pursuant to the requirements set forth in SEQR 6 NYCRR Part 617.

WHEREUPON, this Resolution was declared adopted by the Village Board of the Village of Schoharie:

The motion was moved by PALMER.

The motion was seconded by CATZ.

Yea 5

Nay 0

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RESOLUTION 8-8b-17 of the SCHOHARIE VILLAGE BOARD
NEGATIVE DECLARATION - TYPE I ACTION
Adoption of Updated Comprehensive Plan

Date: 8-8-17 2017

WHEREAS, the Village of Schoharie Village Board identified a need to update its 1997 Comprehensive Plan; and

WHEREAS, the Village Board has previously developed and accepted a Long-term Community Recovery Plan and a Local Waterfront Revitalization Plan that were developed to guide growth and development in Village; and

WHEREAS, the planning processes for both the plans were comprehensive in nature, consistent with State Law 7-722 and include solicitation of public input, vision and goal statements, and recommendations for programs, policy, and projects; and

WHEREAS, the Village Board has reviewed and previously accepted both the new plans; and

WHEREAS, the Village Board desires to include both the new plans in total as an update to and appendix of the 1997 Village of Schoharie Comprehensive Plan; and

WHEREAS, adoption of a amendment to a comprehensive plan pursuant to Village Law 272-a has been determined to be a Type I action, pursuant to the New York State Environmental Quality Review Act (SEQR) 6 NYCRR Part 617-4, and the Village Board declared itself Lead Agency; and

WHEREAS, the proposed action will not require permits and approvals from any other local, regional and State agencies prior to adoption of the plan; and

WHEREAS, the Schoharie County Planning Board is required to review the Village Comprehensive Plan pursuant to the applicable standards of New York State General Municipal Law 239-m and this approval is considered an advisory opinion under SEQRA and the agency is not considered to be eligible for lead agency status in this action, and

WHEREAS, the Village Board has reviewed Part 1, 2 and 3 of the Full EAF, along with a Section F Narrative; and

NOW THEREFORE BE IT RESOLVED, that the Village of Schoharie Village Board hereby declares that updating the 1997 Village of Schoharie Comprehensive Plan described herein by adding in total the Village of Schoharie Long-Term Recovery Plan and the Local Waterfront Revitalization Plan will not have any significant adverse environmental impacts, and that an environmental impact statement will not be required; and

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Resolution 8-8C-17

RESOLUTION – AUTHORIZING THE VILLAGE OF SCHOHARIE TO LET BIDDING FOR THE SOUTH END DRAINAGE IMPROVEMENTS PROJECT

WHEREAS, the Village of Schoharie has received funding for the South End Drainage Improvement Project (Project) through the New York Rising Community Reconstruction Program administered by the New York State Governor’s Office of Storm Recovery (GOSR) and managed by the Schoharie County Soil and Water Conservation District (SCSWCD); and

WHEREAS, the SCSWCD has contracted with Lamont Engineers to design the Project; and

WHEREAS, the SCSWCD invited the property owners and residents of the Village of Schoharie to a public information meeting and held such a meeting on September 2, 2015. Subsequently a report on the public information meeting and overall project was given at the September 14, 2015 Village Board meeting; and

WHEREAS, Lamont Engineers has completed the design of the Project and has prepared an Advertisement to Bidders to be published in the Village’s newspaper of record; and

WHEREAS, the SCSWCD on behalf of the Village intends to publicly advertise for bids for construction of the Project.

NOW THEREFORE BE IT RESOLVED, that the Village of Schoharie does hereby authorize Lamont Engineers to let bidding of the work on the South End Drainage Improvements Project in accordance with NY Rising and GOSR requirements; and

BE IT FURTHER RESOLVED, that the advertisement for bids is contingent on GOSR’s consent.

Motion made at the monthly meeting of the Village Board of the Village of Schoharie, September 12, 2017 by Mayor Borst and seconded by Deputy Mayor Caza.

<u>VOTING MEMBERS:</u>	Aye	Nay
John Borst, Mayor	<input checked="" type="checkbox"/>	—
Larry Caza, Deputy Mayor	<input checked="" type="checkbox"/>	—
Jay Balliett, Trustee	<input checked="" type="checkbox"/>	—
Jeffrey Palmer, Trustee	<input checked="" type="checkbox"/>	—
Mark Wood, Trustee	<input checked="" type="checkbox"/>	—


Leslie J. Price Village Clerk



PROJECT BUDGET and SCOPE OF WORK

*Village of Schoharie, National Register of Historic Places Nomination
Village of Schoharie, Schoharie County, New York*

PROJECTED COMPLETION DATE: 31 August 2018

PROJECT CONSULTANT:

Jessie A. Ravage
34 Delaware St, Cooperstown, NY 13326
(607) 547-9507; jravage@stny.rr.com

PROJECT DELIVERABLES:

Documentation of the Village of Schoharie, Schoharie County, meeting requirements for National Register of Historic Places nomination, including completion of nomination form with annotated property list, digital photography, and mapping, submitted to the New York State Historic Preservation Office (SHPO). Client will receive printed copy of nomination materials and CD with digital photographs submitted to SHPO in advance of State Review Board meeting in December 2018.

Direct costs (105 consultant hours @ \$72/hour)	
Determination of final NR district boundary with SHPO (5 hours)	\$ 360.00
Complete digital photographic documentation meeting NR regulations (10 hours)	720.00
Writing Item 7 (description section) (10 hours)	720.00
Compilation of annotated property list for approximately 320 properties (40 hours)	2,880.00
Writing Item 8 (narrative of historical development) (20 hours)	1,440.00
Compilation of nomination document (preparing nomination draft, labeling digital photographs, collecting owner notification list, etc.) (20 hours)	1,440.00
Total:	\$ 7,560.00
Indirect costs	
Office expenses (communications, supplies, etc.)	250.00
Photographic printing (approx. 40) and CDs meeting SHPO/NPS requirements	400.00
Mileage (6 trips of 80 miles @ \$.55/mile)	264.00
Total:	\$ 914.00
GRAND TOTAL:	\$ 8,474.00

Proposal date: 22 February 2017

679
Total 1,695

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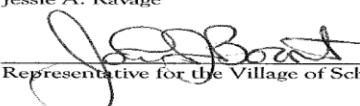


CONTRACT

This contract is made between the Village of Schoharie, Schoharie County, New York, and Jessie Ravage, Historic Preservation Consultant, 34 Delaware Street, Cooperstown, New York. By this instrument the Village of Schoharie contracts with Jessie Ravage to complete a National Register of Historic Places of the portion of the Village of Schoharie delineated as eligible for listing as National Register Historic District by the New York State Historic Preservation Office.

Final project deliverables will be submission of nomination document meeting National Register requirements to the New York State Historic Preservation Office and both printed and digital copies of the same nomination to the Village of Schoharie.*

The Village of Schoharie will pay Ravage \$ 7,560.00 for her services. There is an additional allowance of \$ 914.00 for direct costs related to the project, including mileage, photography, and supplies. Consultant services will be paid in increments requested by invoice on a monthly basis. Invoices will include a brief enumeration of completed work for the preceding period. Reimbursement for direct costs will be made with invoices. The final increment will be payable upon completion of the final nomination and its submission to the New York State Historic Preservation Office. Work will be completed by the 31st of August 2018 in preparation for presentation of nomination to State Review Board in December 2018.

Jessie A. Ravage	Date
	8-8-2017
Representative for the Village of Schoharie	Date

*A copy of the nomination signed by the Deputy Commissioner of New York State Parks, Recreation, and Historic Preservation and the Keeper of the National Register of Historic Places may be acquired from the New York State Historic Preservation Office after the State Review Board meets.

